## Inclusivity Protocols: Gender Identity

## Appendix 1- Individual Support Action Plan

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| Student/Staff Name |  |
| Named Contact  |  |

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| **Disclosure – Telling others**  |
| Name and/or role (ie Senior Manager, Course Tutors) | Who will tell them? Yourself/Name Contact | How? Email, meeting, one on one | When?  | Date completed |
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| **Action Plan**  |
| Agreed Action  | Responsible Party/Parties  | When  | Date Completed  | Next Steps (if any) |
| I.E. Changing records  |  |  |  |  |
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| **General Discussion Notes**  |
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Any requests for reasonable adjustments or suspension of studies should be addressed using the informal and/or formal procedures (as appropriate) of the Conservatoire’s [Support Through Studies Policy](http://www.cdd.ac.uk/policies/student-related-policies/).